

MINUTES
CASCO TOWNSHIP PLANNING COMMISSION
REGULAR MEETING
TUESDAY, JANUARY 17, 2017

Present Members: Kyle Robertson, Joe Stevens, Keith Teltow, Cynthia Goulston, Jim Edwards, Gerald Keller.

Absent: Stan Pankiewicz.

Also Present: Supervisor Ruemenapp, Planner Stephen Cassin, Wayne Baumgartner.

1. CALL TO ORDER
The meeting was called to order at 7:00 p.m. by Member Stevens.
2. THE PLEDGE TO THE FLAG
The Pledge to the flag was recited.
3. APPROVAL OF MINUTES
A motion was made by Member Goulston, supported by Member Edwards to approve the December 20, 2016 minutes as submitted.
Ayes: Members Keller, Robertson, Edwards, Stevens, Teltow, Goulston.
Nays: None.
Abstain: None.
Motion carried.
4. APPROVAL OF AGENDA
A motion was made by Member Teltow, supported by Member Goulston to approve the agenda as submitted.
Ayes: Members Keller, Edwards, Stevens, Robertson, Teltow, Goulston.
Nays: None.
Abstain: None.
Motion carried.
5. COMMUNICATIONS
Supervisor Ruemenapp received correspondence from Metropolitan Planning Commission on an announcement for training, including training for new planning commissioners.
6. DISCUSSION FROM THE FLOOR
None.
7. PUBLIC HEARING
None.
8. UNFINISHED BUSINESS
None.
9. NEW BUSINESS
A) CASCO TOWNSHIP PARKS AND RECREATION MASTER PLAN

Planner Cassin reported that Recreation Plans are required in order to apply for and obtain any grants. Acquisition, development, improvement grants are possibilities. Plans are good for five years and are specific as to what is placed in the plan. Plan must be approved by the Township Board by March 1, 2017. Population, demographics are discussed in the plan based on 2010 Census.

Supervisor Ruemenapp forwarded a PDF to St. Clair County Parks and Recreation, Mark Brochu, and only input received is Casco Township needs to address the trail from Gratiot to 32 Mile Road. Planner Cassin will contact Mark Brochu in order to include this in the proposed Recreation Plan. The Township Board will act on this in February. Township was contacted about a donation contiguous to the property being purchased. Conservancy believes it may be melded into the purchase grant.

Supervisor Cassin reviewed all aspects required in the Recreation Plan. Currently the township doesn't have any active park land. Chapter six of the Parks and Recreation Master Plan is the planning process, and states a minimum of two ways of taking public input. A survey and public comments is what Casco Township has chosen. 49 survey responses were received. The request for the grant matches what the survey responses reflect. Must provide a concept plan of what the park would look like. Goals and objectives are included in the Recreation Plan, which mentions coordination with the County's Recreation Plan. The Recreation Plan must include the public hearing notice, action by the Board approving the Recreation Plan and the survey.

A motion was made by Member Goulston, supported by Member Edwards to recommend to the Casco Township Board the approval of the Casco Township Parks and Recreation Plan subject to changes delineated by the St Clair County Recreation Department.

Ayes: Members Keller, Edwards, Stevens, Robertson, Teltow, Goulston.

Nays: None.

Abstain: None.

Motion carried.

B) ELECTION OF OFFICERS

Member Stevens nominated Member Keith Teltow as the Planning Commission Chairman, supported by Member Goulston.

Ayes: Members Keller, Edwards, Stevens, Robertson, Goulston.

Nays: None.

Abstain: Member Teltow.

Motion carried.

Member Stevens nominated Member Stan Pankiewicz as the Planning Commission Vice Chairman, supported by Member Teltow.

Ayes: Members Keller, Edwards, Stevens, Robertson, Teltow, Goulston.

Nays: None.

Abstain: None.

Motion carried.

Member Goulston nominated Member Joe Stevens as the Planning Commission Secretary, supported by Member Edwards.

Ayes: Members Keller, Edwards, Robertson, Teltow, Goulston.

Nays: None.

Abstain: Member Stevens.

Motion carried.

Member Stevens nominated Stan Pankiewicz to the Zoning Board of Appeals, supported by Member Goulston.

Ayes: Members Keller, Edwards, Stevens, Robertson, Teltow, Goulston.

Nays: None.
Abstain: None.
Motion carried.

C) SET 2017 MEETING DATES

A motion was made by Member Stevens, supported by Member Goulston to approve the meeting dates of Tuesday, February 21, 2017; Tuesday, March 21, 2017, Tuesday, April 18, 2017; Tuesday, May 16, 2017; Tuesday, June 20, 2017; Tuesday, July 18, 2017; Tuesday, August 15, 2017; Tuesday, September 19, 2017; Tuesday, October 17, 2017; Tuesday, November 21, 2017; Tuesday, December 19, 2017; and Tuesday, January 16, 2018 beginning at 7:00 at the Casco Township Hall located at 4512 Meldrum Road, Casco Township.

Ayes: Members Keller, Edwards, Stevens, Robertson, Teltow, Goulston.
Nays: None.
Abstain: None.
Motion carried.

10. PLANNER'S REPORT

Citizen Planner program to be held at the MSU Extension office in Macomb County for anyone interested.

11. REPORT FROM COMMITTEES

The Casco Township Board approved all the ordinance changes as submitted.

12. ADJOURNMENT

A motion was made by Member Goulston, supported by Member Edwards to adjourn at 7:47 p.m.

Ayes: Members Keller, Edwards, Stevens, Robertson, Teltow, Goulston.
Nays: None.
Abstain: None.
Motion carried.

The next regular meeting of the Casco Township Planning Commission will be held at 7:00 p.m. on Tuesday, February 21, 2017 at the Casco Township Hall, 4512 Meldrum Road.

Joseph F. Stevens, Secretary _____

Christine Ruemenapp, Recording Secretary _____